

LAMPASAS COUNTY PERSONNEL POLICIES

SECTION 4.2 POSITION LEVELS OF RESPONSIBILITY

LAMPASAS COUNTY PAYS COMMENSURATE WITH LEVELS OF RESPONSIBILITY FOR EACH POSITION. POSITION LEVELS AND THE DESCRIPTION OF RESPONSIBILITIES GIVES A GENERAL EXPLANATION OF THE TYPES OF RESPONSIBILITIES IN ADDITION TO THE LEVEL OF EXPERIENCE, EDUCATION, LICENSURE/ CERTIFICATION ASSOCIATED WITH THE CORRESPONDING PAY LEVEL. COUNTY POSITIONS ARE GROUPED INTO SCHEDULES LISTED BELOW.

SCHEDULE A – INCLUDES POSITIONS THAT ARE ADMINISTRATIVE, TECHNICAL AND MAINTENANCE NON-EXEMPT INCLUDING JOB TITLES SUCH AS OFFICE DEPUTY, OFFICE CLERK, LEGAL SECRETARY OR PRECINCT WORKER/ EQUIPMENT OPERATOR.

SCHEDULE B INCLUDES POSITIONS THAT ARE LEAD WORKER OR FOREMAN DUTIES OF ADMINISTRATIVE, TECHNICAL AND MAINTENANCE NON-EXEMPT POSITIONS, INCLUDING JOB TITLES SUCH AS CHIEF OFFICE DEPUTY OR SENIOR PRECINCT WORKER/ SR. EQUIPMENT OPERATOR.

SCHEDULE C INCLUDES LAW ENFORCEMENT AND SIMILAR EMPLOYEES INCLUDING NON-EXEMPT POSITIONS THAT ARE LAW ENFORCEMENT CERTIFIED, TRAINED OR SPECIALIZED, INCLUDING TITLES SUCH AS DEPUTY SHERIFF, DETENTION OFFICER, INVESTIGATOR OR ASSISTANT JAIL ADMINISTRATOR.

SCHEDULE D INCLUDES EXEMPT EMPLOYEES INCLUDING POSITIONS IN ACCORDANCE WITH THE FEDERAL LABOR STANDARDS ACT (FLSA) INCLUDING ADMINISTRATIVE, SUPERVISORY, OR HIGHLY TRAINED PROFESSIONAL, JOB TITLES SUCH AS ASSISTANT COUNTY ATTORNEY, AUDITOR, ELECTIONS ADMINISTRATOR, CHIEF JUVENILE PROBATION OFFICER, HUMAN RESOURCES DIRECTOR, EMERGENCY MANAGEMENT COORDINATOR AND CHIEF DEPUTY SHERIFF.

NEW: 7-25-16