SECTION 12. RESOLUTION OF DISPUTES, DISCIPLINE, SEPARATION AND TERMINATION 12.2 GRIEVANCES

ANY EMPLOYEE HAVING A GRIEVANCE RELATED TO HIS/HER JOB SHOULD DISCUSS THE GRIEVANCE WITH HIS/HER IMMEDIATE SUPERVISOR.

IF THE DISCUSSION WITH THE IMMEDIATE SUPERVISOR DOES NOT RESOLVE THE GRIEVANCE, AND IF THE IMMEDIATE SUPERVISOR IS NOT THE ELECTED OR APPOINTED OFFICIAL WITH FINAL RESPONSIBILITY FOR THE EMPLOYEE'S DEPARTMENT, THE EMPLOYEE SHALL HAVE THE RIGHT TO DISCUSS THE GRIEVANCE WITH THAT OFFICIAL.

THE DECISION OF THE ELECTED OR APPOINTED OFFICIAL WITH FINAL RESPONSIBILITY FOR THE EMPLOYEE'S DEPARTMENT SHALL BE FINAL IN ALL GRIEVANCES.