

County of Lampasas

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March 3, 2015

To: All Maintenance Providers servicing Lampasas County

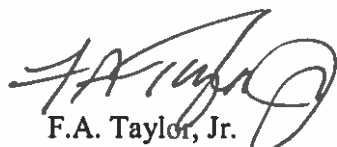
Re: Reporting

Maintenance Providers:

Due to the magnitude of work involved in record keeping of Maintenance Inspections plus other non-related duties required of the Administrative Assistant we are asking all Maintenance Providers to submit their inspection reports on a timely basis. "Chapter 285 OSSF reads that inspections are to be submitted within 14 days after the date of the inspection." Unfortunately, we have come to the point that if inspections are not submitted on time and are delinquent the county has no choice but to commence with court actions.

Also, as stated in Chapter 285 OSSF, if the Maintenance provider discontinues the maintenance contract, the maintenance provider shall notify, in writing, the permitting authority and the owner at least 30 days before the date of the service will cease. And, "if the owner discontinues the maintenance contract the maintenance provider shall notify, in writing, the permitting authority at least 30 days before the date service will cease."

Thank you for your cooperation.



F.A. Taylor, Jr.
Lampasas County DR

Cc: John Greenwood, Lampasas County Attorney
File